

# STELLA MARIS CATHOLIC SCHOOL

Hapaitia te ara tika pumau ait e rangatiranga mo nga uri whakatipu  
( Faster the pathway of knowledge to strength, independence and growth for future generations)

## POLICY: ALLOCATION OF UNITS

### PROCEDURES

1. The BOT acknowledges the requirement to consult with teaching staff on the allocation of fixed term units and delegates this responsibility to the Principal.
2. The fixed term units are allocated independently of permanent units each year.
3. Fixed term units may be allocated for a whole or part of a year.
4. The Principal is ineligible for allocation of units.
5. The final decision on allocation will rest with the Board, which may delegate this to the Principal.
6. The BOT expects that all management units allocated to the school will be used.
7. The principal will report allocated units to the Board annually.
8. In 2019 the school has been allocated 15 units. These will be allocated as follows:
  - Associate Principal 1 4 units
  - Associate Principal 2 4 units
  - DRS 2 units
  - Team Leaders 1 unit each
  - Physical Education 1 unit
  - Maori and Kapahaka 1 unit

### POLICY REVIEW DATE

This Policy will be reviewed according to the Board's Effectiveness Review Programme

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Date