

## STELLA MARIS CATHOLIC SCHOOL

### POLICY: REPORTING TO PARENTS

#### PURPOSE

1. To ensure parents have access to and an understanding of their child's progress and achievement across the curriculum.
2. To assist with developing and promoting links between the school and home.
3. To fulfil statutory obligations.

#### PROCEDURES

1. Reporting to parents will include a Parent Information evening at the beginning of the school year, triadic goal setting with Parents, Students and Teacher in Term 1, Parent-Teacher interviews following a mid-year written report, and a written report at the end of the year.
2. Approaches to discuss a child's progress at a time other than those formal times should be by appointment.
3. All information relating to students is subject to the Privacy Act provisions. Notice of access to information should be given by a parent or caregiver to the school allowing sufficient time to collate relevant information.

Refer to Assessment & Evaluation Policy

#### POLICY REVIEW DATE

This Policy will be reviewed according to the Board's Effectiveness Review Programme