

STELLA MARIS CATHOLIC SCHOOL

POLICY: HEALTH AND SAFETY

PURPOSE

1. To provide and maintain a safe environment for all staff, students, visitors, contractors and the general public, by meeting our obligations under New Zealand legislation.
2. To consult, inform, instruct and train all staff in an understanding of the school objectives in relation to Health and Safety management.
3. To recognise that all staff have a responsibility to take all practical steps to eliminate or minimise the potential of harm to students, staff and all others when involved in school activities on and off site.
4. To ensure that the school has an effective method for identifying and accessing hazards, accurate accident / reporting, recording and investigating.

PROCEDURES

Through the Principal the Board will ensure;

- (a) On-going evaluation, review and updating of our compliance with our Health and Safety policy and that the process is reported back to the Board on a regular basis.
- (b) Effective procedures are maintained for the hiring and monitoring of contractors and being accountable for their safety and for that of other visitors. The leadership team meeting reviews health and safety each week.
- (c) The School's ongoing commitment in supporting the safe and early return to work of sick and injured staff members and to comply with all relevant Health and safety legislation.
- (d) That there is ongoing evaluation, review and updating of procedures for dealing with emergencies that may arise at the school so that all practical steps are taken to be prepared for such occurrences.
- (e) To ensure Risk Analysis Management Plans(RAMS) are completed and reviewed for all EOTC activities.

POLICY REVIEW DATE

This policy will be reviewed according to the Board's Effectiveness Review Programme

Signed

Date