

STELLA MARIS CATHOLIC SCHOOL

POLICY: ASSESSMENT and EVALUATION

PURPOSE

To provide information which:

1. Builds a complete picture of what a learner can do and what needs he/she might have and promotes transparency and provides parents with a clear understanding of their child's progress.
2. Should be used to establish the particular point the learner is at in the learning process and to define the next steps in learning.
3. Assessment and evaluation provides information for teaching and learning programmes. Teachers use evaluation to organise activities and programmes, and to monitor the effectiveness of these programmes. Effective evaluation should lead to improvement in both learning and teaching.
4. Ensures that resources are appropriately targeted.
5. Gives feedback to parents, and highlights ways that they can help children's progress.

PROCEDURES

1. Data will be collected in a variety of ways, including daily observation, peer and self-evaluation, work samples, running records, testing and conference. See appendix one for assessment schedule.
2. Official records will consist of a cumulative folio and two annual written reports for each child. Data from formal assessments is kept on the student management system.
3. Cumulative Record Folios, Year 0-8, will be used to record individual progress of all children.
4. Reporting to parents will include a Parent Information evening at the beginning of the school year, triadic goal setting with Parents, Students and Teacher in Term 1, Parent-Teacher interviews following a mid-year written report, and a written report at the end of the year.
5. Information on children will be available to their parents on request with reasonable notification. Such information is confidential and will be used only for the purpose for which it is collected

POLICY REVIEW DATE

This Policy will be reviewed according to the Board's Effectiveness Review Programme

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Appendix 1

Stella Maris Assessment Schedule					
Assessment Type	Year Level	Term 1	Term 2	Term 3	Term 4

READING					
Running Record	Year 1-2	★	★	★	★
PROBE Running Record	Yr 3-8	★		★	
PAT Comprehension	Yr 4-8	★			
PAT Vocabulary	Yr 4-8	★			
PAT Listening	Yr 3-8	★			
PAT Punctuation and Grammar	Yr 3-8	★			

WRITING					
E -asTTle - Writing Sample	Yr 2-8	★		★	
Peter's Spelling	Yr 2-8	★		★	

MATHEMATICS					
JAM - Number Knowledge	Yr 1-3	★		★	
JAM – Strategy Assessment	Yr 1-3		★		★
IKAN (Number Knowledge)	Yr 4-8	★		★	
GLOSS (Strategy Assessment)	Yr 4-8		★		★
PAT Mathematics	Yr 4-8	★			

New Entrant Assessment	Within 4 weeks of starting school
Six Year Net	On or near 6 Year Birthday